

Course Catalog Summer/Fall 2016 July - December

To Register, stop by or call your Career Development Office

GARY WORKS - Location

1221 E Ridge Road, Gary USW - 1066 Union Hall Debbie 219-884-7930 Renee 219-884-8368 **MIDWEST**—Location

1919 Willowcreek, Portage USW- 6103 Union Hall Tracy 219-762-1010 Laura 219-762-1044

CUSTOMIZED COURSE GUIDELINES

Classes are open to active Union Steelworkers

- · Classes will be taken on the employee's own time
 - Classes can only be taken once
 - Classes where spouses may attend (with employee) are noted
- If you have to drop, you <u>MUST</u> contact Career Development or you will get charged the class amount against your yearly limit.

***** Customized Class Limits *****

Effective January 1, 2003, The Governing Board for ICD has put a limit on customized classes of \$2,000 per participant per year.

What this means to the participant is in most cases, each participant will be able to take approximately 5 courses per year. On an average, most classes cost \$400 per person and basic computer classes run \$275 and some courses cost more or less than others so each participant's spending will be monitored.

Also, there is a limit of 2 Limited Customized courses per year.

TUITION ASSISTANCE

In addition to customized classes USW members are eligible for Tuition Assistance.

•You may use up to a maximum of \$1,800/calendar year (Jan. to Dec.) for an accredited school.

•Funds may be used for tuition, required textbooks and course-related fees. Funds cannot be used to pay for materials, equipment, or supplies.

•Approved Correspondence Courses may be reimbursed (upon proof of successful completion) for 50% of the tuition costs of up to a maximum of \$900 per calendar year (applied against the \$1,800 limit).

•You must receive a passing grade for all courses taken. Tuition funds cannot be used to pay for courses you fail or drop/withdraw. IF this happens, an appeal form must be filed and you must pay up front for your next classes. You must submit a copy of your grades/certificate of completion to Career Development upon completion of the course, to be eligible for further Tuition Assistance Funds **On a case-by-case basis**.

To apply for Tuition Assistance Please contact your Career Development Office

Please Remember. . . Career Development is COMPLETELY Confidential!

USS Site Info & Locations

Please Note: ALL Employees

Gary Works and Midwest are combining ALL Career Development Classes so you may take any class listed in this book. * Please note — To register, please contact the office at the mill where you work, NOT the class location.

Gary Works Career Development

Offices are located at:

1221 E Ridge Road, Gary, IN—1066 Union Hall Computer Classes are at: McBride Hall - 1014 Union 1301 Texas Street, Gary

Program Coordinator: Debbie Rodriguez 219-884-7930 debbie@usscareer.com Program Assistant: Renee Aker 219-884-8368 renee@usscareer.com

Midwest Career Development

1919 Willowcreek Road, Portage, IN (Local 6103 Union Hall)

Program Coordinator: Tracy Clark 219-762-1010 tracy@ussmidwestcareer.com Program Assistant: Laura Mayer 219-762-1044 laura@ussmidwestcareer.com

Tino Fulimeni Scholarship Fund

ANNOUNCEMENT from the Institute for Career Development (ICD)

In 2016, ICD will award seven **\$1000** scholarships to various children and grandchildren of steelworkers.

The *Tino Fulimeni Scholarship Fund* was established to honor the memory of Brother Fulimeni. Tino was a fanatic about ICD. His commitment and contribution are evident in the success of the Career Development Program.

The Fund is administered by ICD in Merrillville, IN.

The following criteria must be met to be eligible for the scholarship drawing:

Applicant must be a high school graduate enrolled in college and beginning in the fall semester of 2016 or the spring semester of 2017 *or* a college student returning to school in the fall semester of 2016 or spring semester of 2017.

Applicant must have maintained, in the past, at least a cumulative 3.0 grade point average and can demonstrate this with a transcript if selected.

Applicant must be the child/grandchild of a steelworker who is currently eligible to participate in the Career Development Program.

Drawing will take place November 10, 2016. ICD will accept applications in their office until the application deadline of **August 31, 2016.** Please send applications to:

Tino Fulimeni Scholarship Fund c/o The Institute for Career Development, Inc. 1000 East 80th Place, Suite 301 South Merrillville, IN 46410

Applications can be obtained from your local program or by calling ICD at (219) 738-9029.

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Career Development

Local Joint Committee Members

USS Gary Works LJC Committee

Phone Number

Charva Jones, District 7, Sub District 5 Director Chris Johnston, Senior Department Manager -	219-881-6211
HR & Training	219-888-3793
Rodney Lewis, President LU 1014	219-885-1014 X-101
Robert Vasquez Committee Member LU 1014	219-888-1513
Mark Sakon, Training Coordinator LU 1014	219-882-1391
William McCall, President LU 1066	219-887-0594
Ruth Bussey, Committee Member LU 1066	219-741-7492
Frank Pokrywczynski, Training Coordinator LU 1066	219-306-6882
Rich Tarin, President LU 2695	219-771-1163
Shelly Shahbaz, Committee Member LU 2695	219-888-3015
Ron St. Myers, Committee Member LU 2695	219-888-3470
Jason Hughes, President LU 5133	219-545-8386
Pete Smith, Committee Member LU 5133	219-888-6881

USS Midwest LJC Committee

Phone Number

Mike Young, President LU 6103	219-916-6103
Tom Potter, Vice President LU 6103	219-771-4758
Mike Farver, Training Coordinator LU 6103	219-763-5639
Charva Jones, District 7 Sub District 5 Director	219-881-6211
Chris Johnston, Senior Department Manager -	
HR & Training	219-888-3793

Computer Classes HELD at McBride Hall (1014 Union Hall) 1301 Texas Street, Gary ~ 888-5981

Spouses can attend with employee at no charge

Upgrade to Windows 10

<u>Dates</u>: August 10 – August 24, Wednesdays for 3 weeks Times: 11:30 am - 2:00 pm or 3:30 pm to 6:00 pm Instructor: George Zahariadis

All new Windows PCs, laptops, tablets, and phones, now come with Windows 10. You may be able to upgrade your existing Windows system for free, if you currently have a Windows 7 or 8 system. If you skipped the Windows 8 upgrade, have a Windows 8 system, or thinking of purchasing a computer system or tablet in 2016, you should attend this class and educate yourself on Windows 10. This class will show you how to use the Windows 10 interface and new features, and what you will need to upgrade your system.

Home and Business Security Camera Surveillance Systems

Dates: August 4 – August 25, Thursdays for 4 weeks Times: 11:30 am-2:00 pm OR 3:30 pm-6:00 pm Instructor: George Zahariadis



In this class we will guide students toward the best possible and most economical type of Camera Security Systems and Digital Video Recorders, based on their requirements and budgets. If you have an older PC, why not convert it to a surveillance system? We will show where to purchase and how to install different systems and use the internet to monitor and see what is happening in your home or business. Many small businesses in your area are in need of Surveillance sys-



tems. This class can provide a great part or full time income. Now covers the latest WARNING completely battery powered wireless security camera systems including the very popular Ring system.

Ubuntu Linux Operating System

Dates: September 1 – September 22, Thursdays for 4 weeks Times: 11:30 am-2:00 pm OR 3:30 pm-6:00 pm Instructor: George Zahariadis

In this class you will learn how to install Ubuntu Linux, navigate and use the Ubuntu operating system, install programs and devices and learn useful terminal commands. By the conclusion of this course, you will have the necessary knowledge and skills needed to navigate your way through this operating system and be able to take full advantage of the powerful features available in Ubuntu Linux. This is a great class for someone wanting to use an older desktop or laptop and take full advantage of the free Ubuntu operating system and programs available.

Computer Classes HELD at McBride Hall (1014 Union Hall) 1301 Texas Street, Gary ~ 888-5981

Spouses can attend with employee at no charge

Cell Phone Repair Technician (TAP Class)

<u>Dates</u>: August 31- November 2, Wednesdays for 10 weeks <u>Times</u>: 11:00 am-2:00 pm OR 3:30 pm-6:30 pm <u>Instructor</u>: George Zahariadis

The explosive growth in cellular subscribers equal a greater need for well trained Technicians to meet the growing demand. Classes are hands-on so you gain immediate confidence in doing repairs in the following topics: How to replace broken Glass Digitizer, replace broken LCD, Step-by-step instructions on how to disassemble the iPhone and Samsung Galaxy, correct use of proper tools, and opening techniques to dismantle all makes and models of cell phones. Data transfer & recovery, Cell Phone Unlocking, Water Damage, Physical Damage, Phone Troubleshooting and Repair, Advanced soldering techniques on replacing components on iPhone, Samsung, HTC, LG, Blackberry, Motorola and much more are covered in this class. Great extra or new income stream from cell phone repairs available for trained technicians. Take this class to tap into a multi-billion dollar market. Students can bring their own phones to class for repairs.



Updated: PC Upgrade and Re-

<u>Dates</u>: October 18 – November 8, Tuesdays for 4 weeks <u>Times</u>: 11:30 am-2:00 pm OR 3:30 pm-6:00 pm Instructor: George Zahariadis

This course will show you many ways to save money on upgrading and repairs of your PC. It is designed to familiarize the personal computer owner with his/her machine. Before you spend another penny on upgrading or repairing your computer you should take this course. You will learn hands-on by solving hardware problems in class with instructor guidance. If you want to upgrade your current system you can bring it in to class and work on it. **Now covers Windows 10 Upgrade, installation, and troubleshooting**.

pair and Troubleshooting

Computer Classes HELD at McBride Hall (1014 Union Hall) 1301 Texas Street, Gary ~ 888-5981

Spouses can attend with employee at no charge

Get MagicJack Plus or Other Phone Services & Replace Your Land Line

<u>Dates</u>: November 9, Wednesday for 1 day <u>Times:</u> 11:30 am - 2:00 pm or 3:30 pm - 6:00 pm <u>Instructor</u>: George Zahariadis



Do you want to save hundreds of dollars per year on phone bills? Then replace your current land line with the MagicJack Plus system. If you have internet at home you can use it to make free phone calls in the US. You can now plug the system directly to your router, and also now transfer your current phone number. It even includes Smartphone application. MagicJack Plus has added High Definition Voice, Free Directory Assistance, Call Waiting, Voicemail and Caller ID. Come to class and see the 2011 Product of the Year in action. We will also look at other services like OOMA, Net10, and others and compare services and pricing.



Wireless Alarm Security Systems for Home and Business

<u>Dates</u>: December 1– December 22, Thursdays for 4 weeks <u>Times</u>: 11:30 am - 2:00 pm OR 3:30 pm - 6:00 pm Instructor: George Zahariadis

The types of Alarm Security systems can drastically differ in price, features, and quality. In this class we will compare and setup/install different types of wireless home-security systems. This class will help you find the wireless system that best fits your household or business needs. Purchasing your own home or business-security systems, allows you to bypass the monthly fees if you use a non-monitored system or we will show you how to save in monthly fees for a monitored system.



Computer Classes HELD at Local 1066 Union Hall 1221 E. Ridge Road, Gary ~ 888-5981

Spouses can attend with employee at no charge

Updated: Raspberry Pi 3 Model B Computer With Raspbian and KODI

<u>Dates</u>: August 9 – August 30, Tuesdays for 4 weeks
OR September 29 – October 20, Thursdays for 4 weeks
OR November 7 – November 28, Mondays for 4 weeks
<u>Times</u>: 11:00 am - 2:00 pm OR 3:30 pm – 6:30 pm
<u>Instructor</u>: George Zahariadis

This class now covers the Raspberry Pi 3 Model B, the high end model that sports a 64-bit 1.2GHz quad-core chipset and 1GB of RAM, built in Wi-Fi and Bluetooth. Pi3 is cited to deliver more than a 50% power bump compared to its predecessor. The Raspberry Pi is a low cost, credit-card sized computer that plugs into a computer monitor or TV, and uses a standard keyboard and mouse. It's capable of doing everything you'd expect a desktop computer to do, from browsing the internet and playing high-definition video, to making spreadsheets, word-processing, and playing games. This class also covers the OpenElec OS enabling you to run the popular KODI media streaming software and will teach you how to stream movies, music, TV, and pictures. Attend this class to see the Raspberry Pi 3 uses, every person in this class now will get a Raspberry Pi 3 model B computer to use in class and keep at the completion of class.

Raspberry Pi (Part 2) – Customizing and Enhancing KODI

<u>Dates:</u> September 6 – September 20, Tuesdays for 3 weeks OR October 27 – November 10, Thursdays for 3 weeks OR December 5 – December 19, Mondays for 3 weeks <u>Times:</u> 11:30 am - 2:00 pm or 3:30 pm - 6:00 pm <u>Instructor:</u> George Zahariadis <u>Prerequisites</u>: Raspberry Pi 3 or A Computer for \$35 called Raspberry Pi class or existing KODI knowledge

This class is a continuation of the Raspberry Pi 3 class and will show you how to customize your KODI system to your preferences, how to get the latest updates, and work with builds, wizards, and TV guides. Steps to enhance the performance of your KODI system will also be discussed and practiced.

Computer Classes HELD at Local 1066 Union Hall 1221 E. Ridge Road, Gary ~ 888-5981

Spouses can attend with employee at no charge <u>Updated:</u> Free and Low Cost Alternatives for Watching TV and Movies Including HD <u>HomeRun Box Setup</u>

<u>Dates</u>: September 27- October 11, Tuesdays for 3 weeks OR December 6 - December 20, Tuesdays for 3 weeks <u>Times</u>: 11:30 am-2:00 pm OR 3:30 pm-6:00 pm <u>Instructor</u>: George Zahariadis

Why pay for cable TV or Satellite anymore? Hundreds of thousands of movies and millions of hours of television—not to mention the daily news, live sports, comedy stand-up specials, network and television shows—all this content and much more is available via the Internet. Throw in media streamers like, Apple



TV and Roku, and there's just no question that the online alternatives to cable are more exciting than cable ever has been. We will even explore over the air antennas and amaze you at how much free TV is available. This class now covers HDHomeRun Set top boxes to stream your over the air antenna contents to multiple televisions in your home.

3D Printing 101

<u>Dates</u>: October 7 – November 11, Fridays for 6 weeks <u>Times</u>: 11:30 am-2:00 pm OR 3:30 pm-6:00 pm <u>Instructor</u>: George Zahariadis

This class will take you through the essentials of 3D printing. We will explore 3D printer hardware and the print process and then examine the software that enables you to create, modify, and print 3D models. You will also get some insights into 3D scanning technologies and what is coming up in the world of 3D printing. We will use free software and free apps that let you create 3D objects and also 3D scans of virtually any object and turn ordinary photos into extraordinary 3D models. Capture places, people and things in 3D using your iPad, iPhone, Android device, or any camera and 3D print a real object!

New Class KODI Updates Workshop

<u>Dates:</u> August 3, Wednesday for 1 day OR November 29, Tuesday for 1 day <u>Times:</u> 12:00 pm to 2:00 pm or 3:30 pm to 5:30 pm <u>Instructor:</u> George Zahariadis <u>Prerequisites</u>: Raspberry Pi classes Or existing KODI knowledge

If you are currently using KODI you should attend this workshop to show you what is new in the world of Repos, Builds and Wizards in addition to updates in KODI versions. Updates to this system occur often, you need to be aware of changes to help your KODI experience be even more beneficial and useful.

Spouses can attend with employee at no charge

*All Leon Lynch Learning Center Classes are based upon approval

Updated: Raspberry Pi 3 Model B computer with Raspbian and KODI

<u>Dates</u>: August 24 – September 14, Wednesdays for 4 weeks <u>Times</u>: 7:30 am -10:30 am OR 7:00 pm – 10:00 pm OR October 3 - October 24, Mondays for 4 weeks <u>Times</u>: 7:30 am -10:30 am OR 3:30 pm – 6:30 pm OR December 5 – 14, Mondays & Wednesdays for 2 weeks <u>Times</u>: 7:30 am -10:30 am OR 7:00 pm – 10:00 pm <u>Instructor</u>: George Zahariadis

This class now covers the Raspberry Pi 3 Model B, the high end model that sports a 64-bit 1.2GHz quad-core chipset and 1GB of RAM, built in Wi-Fi and Bluetooth, Pi3 is cited to deliver more than a 50% power bump compared to its predecessor. The Raspberry Pi is a low cost, credit-card sized computer that plugs into a computer monitor or TV, and uses a standard keyboard and mouse. It's capable of doing everything you'd expect a desktop computer to do, from browsing the internet and playing high-definition video, to making spreadsheets, word-processing, and playing games. This class also covers the OpenElec OS enabling you to run the popular KODI media streaming software and will teach you how to stream movies, music, TV, and pictures.



Attend this class to see the Raspberry Pi 3 uses, every person in this class now will get a Raspberry Pi 3 model B computer to use in class and keep at the completion of class.

Raspberry Pi (Part 2) – Customizing and Enhancing KODI

Dates:September 21 – October 5, Wednesdays for 3 weeksORNovember 7 – November 21, Mondays for 3 weeksTimes:8:00 am -10:30 am OR 7:00 pm – 9:30 pmInstructor:George ZahariadisPrerequisites:Raspberry Pi 3 or A Computer for \$35 called Raspberry Pi classor existing KODI knowledge

This class is a continuation of the Raspberry Pi 3 class and will show you how to customize your KODI system to your preferences, how to get the latest updates, and work with builds, wizards, and TV guides. Steps to enhance the performance of your KODI system will also be discussed and practiced.

Spouses can attend with employee at no charge

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KODI Updates Workshop

<u>Dates:</u> September 13, Tuesday for 1 day OR December 15, Thursday for 1 day <u>Times:</u> 8:30 am to 10:30 am or 7:00 pm to 9:00 pm <u>Instructor:</u> George Zahariadis Prerequisites: Raspberry Pi classes Or existing KODI knowledge

If you are currently using KODI you should attend this workshop to show you what is new in the world of Repos, Builds and Wizards in addition to updates in KODI versions. Updates to this system occur often, you need to be aware of changes to help your KODI experience be even more beneficial and useful.

Upgrade to Windows 10

<u>Dates:</u> October 6 – October 20, Thursdays for 3 weeks <u>Times</u>: 8:00 am to 10:30 am or 7:00 pm to 9:30 pm <u>Instructor</u>: George Zahariadis

All new Windows PCs, laptops, tablets, and phones, now come with Windows 10. You may be able to upgrade your existing Windows system for free, if you currently have a Windows 7 or 8 system. If you skipped the Windows 8 upgrade, have a Windows 8 system, or thinking of purchasing a computer system or tablet in 2016, you should attend this class and educate yourself on Windows 10. This class will show you how to use the Windows 10 interface and new features, and what you will need to upgrade your system.

Home and Business Security Camera Surveillance Systems

<u>Dates</u>: October 4 – October 25, Tuesdays for 4 weeks <u>Times</u>: 8:00 am-10:30 am OR 7:00 pm-9:30 pm <u>Instructor</u>: George Zahariadis

In this class we will guide students toward the best possible and most economical type Camera Security Systems and Digital Video Recorders, based on their requirements and budgets. If you have an older PC, why not convert it to a surveillance system? We will show where to purchase and how to install different systems and use the internet to monitor and see what is happening in your home or business. Many small businesses in your area are in need of Surveillance systems, this class can provide a great part or full time income. Now covers the latest completely battery powered wireless security camera systems including the very popular Ring system.

Spouses can attend with employee at no charge

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Ubuntu-Linux Operating System

<u>Dates</u>: September 1 – September 22, Thursdays for 4 weeks <u>Times</u>: 8:00 am-10:30 am OR 7:00 pm-9:30 pm <u>Instructor</u>: George Zahariadis

In this class you will learn how to install Ubuntu Linux, navigate and use the Ubuntu operating system, install programs and devices and learn useful terminal commands. By the conclusion of this course, you will have the necessary knowledge and skills needed to navigate your way through this operating system and be able to take full advantage of the powerful features available in Ubuntu Linux. This is a great class for someone wanting to use an older desktop or laptop and take full advantage of the free Ubuntu operating system and programs available.

Virus Protection Workshop

<u>Dates</u>: September 20, Tuesday, for 1 day <u>Times</u>: 7:30 am-10:30 am OR 7:00 pm-10:00 pm <u>Instructor</u>: George Zahariadis

With hundreds of new computer viruses every month, keeping anti-virus software up-to-date has never been so important. Despite this, the average computer user is usually unaware their workstation has been infected until they start to suffer the consequences of an attack from a virus, worm or Trojan horse. This workshop gives attendees an opportunity to gain hands-on experience of viruses. It also presents practical methods to reduce and contain virus infections. This class will also show you how to get a free virus checker for your home pc.

Computer Security, Adware, and Spyware Workshop

<u>Dates</u>: September 27, Tuesday, for 1 day <u>Times</u>: 7:30 am-10:30 am OR 7:00 pm-10:00 pm <u>Instructor</u>: George Zahariadis

Spyware, adware and other code that lurks on hard drives has become so pervasive it's bedeviling home users, driving corporate technology managers to distraction and has become the top complaint in customer service calls to computer makers. This workshop will help you learn how to detect and clean these types of parasites using free software you can download over the internet.

Spouses can attend with employee at no charge *All Leon Lynch Learning Center Classes are based upon approval

PC & Laptop Upgrading, Repair and Troubleshooting

Dates: November 1 - November 10, Tuesdays AND Thursdays for 2 weeks Times: 8:00 am-10:30 am OR 7:00 pm-9:30 pm Instructor: George Zahariadis



This course will show you many ways to save money on upgrading and repairs of your PC. It is designed to familiarize the personal computer owner with his/her machine. Before you spend another penny on upgrading or repairing your computer you should take this course. You will learn hands-on by solving hardware problems in class with instructor guidance. If you want to upgrade

your current system you can bring it in to class and work on it. Now covers Windows 10 Upgrade, installation, and trou-



bleshooting.

Get MagicJack Plus or Other Phone Services & Replace your Land Line

Dates: August 23, Tuesday for 1 day OR December 8, Thursday for 1 day Times: 8:00 am-10:30 am OR 7:00 pm-9:30 pm Instructor: George Zahariadis

Do you want to save hundreds of dollars per year on phone bills? Then replace your current land



line with the MagicJack Plus system. If you have internet at home you can use it to make free phone calls in the US. You can now plug the system directly to your router, and also now transfer your current phone number. It even includes Smartphone application. MagicJack Plus has added High Definition Voice, Free Directory Assistance, Call Waiting, Voicemail and Caller ID. We will also look at other services like OOMA,

Net10, and others and compare services and pricing.



Spouses can attend with employee at no charge

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Updated: Free and Low Cost Alternatives for Watching TV and Movies Including HD HomeRun Box Setup

<u>Dates</u>: November 29 -December 13, Tuesdays for 3 weeks <u>Times</u>: 8:00 am-10:30 am OR 7:00 pm-9:30 pm Instructor: George Zahariadis

Why pay for cable TV or Satellite anymore? Hundreds of thousands of movies and millions of hours of television—not to mention the daily news, live sports, comedy stand-up specials, network and television shows—all this content and much more is available via the Internet. Throw in media streamers like, Apple TV and Roku, and there's just no question that the online alternatives to cable are more exciting than cable ever has been. We will even explore over the air antennas and amaze you at how much free TV is available. This class now covers HDHomeRun set top boxes used to stream your over the air antenna contents to multiple televisions in your home.



Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

Technical Labs – Every Wednesday – Every Month

Dates: July 6 – December14 Times: 10am – 6pm

Every Wednesday between the hours of 10am and 6pm we will have a technician at the Computer lab waiting for you to bring in your very slow, broken, needing upgrading PCs! Here is a brief list of things we can help with: Fixing slow or broken machines, Upgrading software/Transfer data, making sure your PC is protected, and upgrading computers. Just stop by or call and make an appointment. This is an incredible



opportunity, don't miss it! Keep in mind if you need any hardware or non-free software you will need to purchase it. Sam will assist in getting you the necessary software and hardware.

Get Healthy On-Line

Dates: July 11 – July 25, Mondays for 3 weeks

So, you REALLY want to get healthy in 2016. This class will help you begin. We will show you some of the best web-sites for exercises, motivation, healthy menus, keeping track of daily food intake and much, much more. Make yourself a priority today!



Windows 10

<u>Dates</u>: July 12 – August 9, Tuesdays for 5 weeks

They did it again, A new version of Windows and boy is it different from 7. This class will teach you what you need to do if you want to upgrade, what the differences are between Window 7, 8 and 10, and then finally how to use the new Windows and get the most out of it. Learn about Tiles, Apps, The new Control Panel, The new Desktop, START button, File Explorer, History, Making and creating folders and tile groups, Login screen, Customizing 10 to fit your needs, creating a Microsoft Account, the user Portal and much, much more,

Windows 10

Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

***New Class 3D Printer

Dates: July 14 – August 11, Thursdays for 5 weeks

I know you have seen the 3D printers, and now you can learn how to use one. This class is a basic class on 3D printer technology. You will design a couple of 3D figures and then print them out. AWESOME!

Sublimation

<u>Dates</u>: August 1 – August 15, Mondays for 3 weeks OR <u>Dates</u>: November 8 – November 22, Tuesdays for 3 weeks

Come let your creative side come out. Sublimation printing is the process of placing pictures and sayings on Christmas Ornaments, Tin Boxes, Wooden Boxes, Key Chains, Coasters, etc. Come to either of these classes, pick your picture, pick your saying, pick your items of choice and make wonderful customized beautiful items! These make great presents and keepsakes!



Excel MOS Certification

Dates: August 16 – September 27 Tuesdays for 7 weeks

After taking this class, you will be able to take the Excel Specialist Exam and become an Excel MOS Specialist. This looks great on your resume! Topics include advanced functions, charting, tables and much more!

***New Class Raspberry Pi – A Computer for You

Dates: August 22 – August 29, Mondays for 2 weeks

The Raspberry Pi 3 is a tiny computer about the size of a credit card but comes with endless possibilities for everyone from programmers looking to create fun new projects to students learning about programming in the classroom. With the additions of Bluetooth and Wi-Fi, the Raspberry Pi 3 is able to be used as a central hub to connect smart home devices and sensors. As part of this class



you will receive a Raspberry 3 to use and keep at the end of the class. Come see what everyone is talking about.

Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

***New Class KODI

Dates: September 12 – September 26, Mondays for 3 weeks



Kodi is free, open-source software designed specifically with home entertainment in mind. Originally created for Microsoft's first console and called Xbox Media Center, the software has continued to evolve, developing a community of its own. Kodi essentially turns any computer, smartphone or tablet into a digital set-top box or streamer, giving users the ability to stream files from the internet, a home network and local storage. Use it to stream movies, music, TV and photos.

***New Class Amazon Fire Sticks

Dates: October 3 – October 17, Mondays for 3 weeks

With a huge selection of movies and TV episodes, voice search that actually works, and exclusive features like ASAP and Prime Music, Fire TV Stick is an easy way to enjoy Netflix, Amazon Video, Hulu, HBO NOW, low-cost movie rentals, live and on-demand sports, music, photos, games, and more. As part of this class you will receive a Fire stick to use and keep at the end of the class. Come see what everyone is talking about.



Outlook

Dates: October 4 - October 11, Tuesdays for 2 weeks

Learn how Outlook can be your Personal Information Manager! We will show you how to create and manage your contacts and create distribution lists. Then we will cover all the in's and out's of e-mail from basic sending and receiving to replying, forwarding and adding attachments. Learn all about the Inbox, Sent Items, Deleted Items and Junk Mail. Then it's on to creating Task list for yourself and learning how to manage that list and even print it. We will also teach you how to use the calendar and add appointments..

Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

Calendar Creator

Dates: October 24 – December 12, Mondays for 7 weeks *****No class November 21

Just in time for the holidays! Come make a customized calendar for you or for gifts. Bring your photos in because you will be scanning them and making your own 12-month calendar! We can take them off of phones, Facebook and flash drives also!



Paint and Print Christmas Cards

Dates: November 14 – November 21, Mondays for 2 weeks

This is a 2 week class. Week 1 you will paint a picture with Kim Riley. This year we will be painting a snowman. On week 2 you will scan in that painted picture and create your own customized Christmas cards! There are many choices of how you want your card to look. This class was a HUGE success last year, so make sure to sign up early!





Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

Cloud Computing

Dates: July 7 – July 14, Thursdays for 2 weeks

Ok, everyone is talking about CLOUD, and how wonderful it is, but do you even know what it is? Come to this class and learn how to store your data, pictures and files using CLOUD. There is Google Drive, DropBox, Crashplan, iCloud, Microsoft One Drive (Skydrive), plus many more. Come see which one would be best for you, and why you should be using Cloud storage!



Upgrade That Laptop

Dates: July 11 – July 25, Mondays for 3 weeks

Thinking you need a new laptop because the old one is slow or has a broken screen? Think again! In this class we will help students upgrade their existing Laptop to a better and improved version. This includes memory, hard drives, DVD Drives, and operating systems. If your screen is scratched or broken, we can help with that also.

eBay – Buying and Selling

Dates: July 13 – July 27, Wednesdays for 3 weeks

This class will make you a pro when it comes to eBay. Come learn from a specialist how to set up accounts, determine postage, determine the best verbiage for the items you are selling, and determine a selling price. We will then have you sell your items on eBay and then show you how to get the best rating possible for future sales.

***New Class Sync Photos and Music to Your Devices

<u>Dates</u>: SYNC PHOTOS: July 21, Thursday <u>Dates</u>: SYNC MUSIC: July 28, Thursday

Sam gets asked a million times how do I get my music and photos synced from my phone to iTunes, to the Cloud, to my other devices? Come to this one day seminar and learn how!

Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

Cut the Cable – Once and for All

Dates: August 1 - August 8, Mondays for 2 weeks

Do you wish you could ditch your expensive cable or satellite TV services? This class will discuss the state of Internet Streaming video, including smart TVs, set top boxes and free or premium video services to obtain the kinds of content you currently enjoy with your cable TV subscription. Some options maybe NetFlix, Google, Amazon, YouTube, etc...

Backing Up Your Media

Dates: August 4 – August 11 Thursdays for 2 weeks

If your PC were to crash, or if your camera's SD card stopped working, would you be ok? Of course you would if you had everything backed up. This class will teach you the best ways to back up all of your data, how often it should be done, and where the best places to back it up are. This class is a must ... do not lose everything!

iPad Level 1

<u>Dates</u>: August 10 – August 17, Wednesdays for 2 weeks <u>Time</u>: 4:00 pm - 7:00 pm

So, once again Apple has come out with a new toy. Is it something that you should buy? This class will show you how to use an iPAD, what are the really cool things about it and what are the drawbacks. Learn about gestures, the parts of the screen and all of the buttons, the built in apps, connecting to Wi-Fi, customizing your settings, backing up, using the Camera, Photostream, and much, much more.

Androids – Tips and Tricks

Dates: August 15, Monday 1 day

Smart phones are everywhere, and you now have your own Android. This class will teach you the in's and out's of how to use this incredible phone.

Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

<u>Quicken</u>

Dates: August 22 – September 19, Mondays for 4 weeks *****No class September 5

Having trouble finding out where all your money went? Could you have really spent \$5,000 on groceries? Come to this class and learn how to use the computer to keep track of all your bills, checks, deposits, etc. You will get a trial copy of Quicken with this class.



Create Your Own Photo Book

Dates: August 24 – September 21, Wednesdays for 5 weeks

This class will teach you how to go on-line and create your own personalized photo books. There are many different sites to visit. We will show you our favorites and the ones that will save you the most money!

Getting Movies From Here to There

Dates: September 1 – September 15, Thursdays for 3 weeks

Are you tired of purchasing movies and not being able to put them on your iPad or computer? How about all of those DVD's that you have sitting around the house, like to get them on your tablet or Computer? This class will show you the multiple software packages that are available to get you up and running. Say NO to just watching movies on your TV!

AutoCad 3D for the 3D Printer

Dates: September 22 – October 20, Thursdays for 5 weeks

If you have taken the 3D printer class, or plan on taking the 3D printer class or just want to learn how to create 3D items, then this class is for you. Come create a few awesome 3D projects, and print them if you wish!



Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

Design a Web-Site

Dates: September 26 – October 24, Mondays for 5 weeks

Have you ever wanted to be a web designer? Well here is your chance. Learn the new techniques to create a new interactive web site. We will walk you through the proper steps in design, formatting, and linking your pages. Then when it is absolutely beautiful, we will walk you through publishing to the web. If you ever wanted to create your own website, this is the class for you.

Photoshop Elements

<u>Dates</u>: October 19 – October 26, Wednesdays for 2 weeks <u>Times</u>: 4:00 pm - 7:00 pm

Adobe Photoshop is the premiere image manipulation tool for both print and the Web. If you are planning on working with images in any way, you need to know it. Learn the basics of Photoshop in this thorough five-lesson beginner course. You will learn how to select, enhance, distort, color, scale and manipulate scanned images and artwork — or create them from scratch.

Excel Macros

Dates: October 5 – October 12, Wednesdays for 2 weeks

If you are pretty good with Excel and wanting to move on, then this class is for you. Learn how to write your own Excel Macros, first using the wizard and then using Visual Basic. You will be amazed at what you can do with macros!

PowerPoint MOS Certification

Dates: November 2 – December 7, Wednesdays for 5 weeks *****No class November 23

This class shows you the basics of PowerPoint from adding new slides, using the slide layouts and using the different views. Learn how to add shapes with text, adding clipart & pictures and adding a design template. Work with Graphs and Organizational charts. Add transitions and sounds then learn how to save time by making global changes to your presentation using the slide master. Finally we will show you the different printing options available to you.

Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

Home Entertainment Technology

Dates: November 7 – November 21, Mondays for 3 weeks

Learn Universal Remotes: Programming one remote to do the work of five remote controls. Recording TV; recording off a satellite or cable box, programming a VCR with VCR+ Digital video recording; Tivo, ReplayTV Cabling; which cables to use for your TV, VCR, DVD player, stereo, camera, A/V Receivers and integrating all your home entertainment to get the best sound out of what you already have, and making surround sound work. HDTV - the future of television. Integrating your PC into a home entertainment system, going wireless and taking sound (and video) out of your living room. Use projectors to turn your home into a real theater. COME HAVE FUN.

PC Bootcamp

Dates: November 28 – December 12, Mondays for 3 weeks

The purpose of this course is to teach participants the inner workings of the common personal computer . You will learn how to install a DVD drive, RAM and a graphics card. Getting comfortable with the "inner's" of your PC is the goal of this class.





Computer Classes HELD at Computer Education Institute 100 W US Highway 20, Porter

Spouses can attend with employee at no charge Class times are 8-10:30 am or 4-6:30 pm Instructors provided by CEI

Upgrade to Windows 10

Dates: July 21, Thursday for 1 day

Windows 10 is a free upgrade from Windows 7 & 8. Come to this class and see if you should upgrade and how to do it if you want to move forward.

<u>iTunes Level 1</u>

<u>Dates</u>: September 7 - 14, Wednesdays for 2 weeks <u>Time:</u> 4:00 pm - 7:00 pm

So, you have an "I" device and you are trying to figure out iTunes. Good luck. As simple as it may seem, it can also be very confusing. This class will teach you all about iRadio syncing, the settings for iTunes, getting music into iTunes that was not purchased in iTunes, getting movies into iTunes not purchased in iTunes, and much, much, more!



A+ Certification

Dates: September 22 - January 19, Thursdays for 15 weeks *****No class November 24, December 22 and 29

A+ Certification is a testing program that certifies the competency of service technicians in the computer industry. After taking this 15-week class, you will be ready to be tested and become one of the 110,000 Certified Technicians worldwide. Throughout the 15 weeks we will cover topics such as building a computer, installing WinXP, device drivers and essential software, as well as installing and trouble shooting computer hardware and network equipment.

Create Your Own Will

Dates: October 6, Thursday 1 day

Do you have a will? Have you been putting it off because you don't want to hire an attorney and you really don't want to think about it? Well, now is the time because it is so easy. Come to this class and learn the different packages available to use and begin creating yours today! Don't let the court decide the outcome of your estate! Don't delay the distribution of your assets to your loved ones! Take just a few minutes to write your Last Will and Testament today. **CEI is not offering any legal advice in this class, we are showing you how to use pre-designed software to create a will.**

Investment / Stock Classes McBride Hall, Local 1014, 1301 Texas Street — Gary

The Art of Investing

This series of financial investment courses will be taught by Instructor Ed Guldenzopf, a former stockbroker and securities principal, who worked at World Trade Center.

Investment Class Times: Lecture: 8:00 a.m. - 11:00 a.m. OR Lecture: 4:00 p.m. - 7:00 p.m.

Stocks and Bonds: Law of Corporate Finance

Dates: August 26 to October 28, Fridays for 10 weeks

This course will cover the basics of stocks, bonds, the trade–off between risks and returns, and security markets from a legal point-of-view. This is an elective course offered by the American Paralegal Institute.

Stocks And Bonds: Securities Regulation

<u>Dates:</u> November 4 to January 27, 2017, Fridays for 10 weeks *****No class November 25, December 23 and 30

This course will consider the stock and bonds markets from a regulatory point-of-view. As, such, the basic governing policies in securities law will be covered and their impact of the stock and bond markets. This is an elective course offered by the American Paralegal Institute.

NO INVESTMENT ADVICE WILL BE GIVEN BY THE INSTRUCTOR. THE COURSE IS SOLELY EDUCATIONAL IN NATURE.

Paralegal Studies at Gary Works Local Union 1066 — 1221 E. Ridge Road, Gary

The Paralegal Certificate program prepares you to work directly under the supervision of an attorney or to perform general background work in the legal environment. Upon successful completion of the ten required courses, you will earn a Paralegal Certificate from the American Paralegal Institute. **Classes are taught by Attorney Ed Guldenzopf.**

Introduction to Paralegal Studies

<u>Dates:</u> August 24 to October 26, Wednesdays for 10 weeks <u>Times:</u> 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm

This course presents an overview of the paralegal profession. Topics covered included the legal environment, the legal process and the basic terminology used in the legal process.

Legal Writing

<u>Dates:</u> August 25 to October 27, Thursdays for 10 weeks <u>Times:</u> 8:00 am - 11:00 am OR 4 pm - 7:00 pm

Inasmuch as the legal practice is concerned with the communication of ideas, the participant will write a brief, which is the written presentation of a factual dispute supported by legal theory. The focus of this course is primarily concerned with the writing of the brief. Separate research exercises unrelated to the brief will be assigned.

Legal Research

<u>Dates:</u> November 2 to January 25, 2017 Wednesdays for 10 weeks *****No class November 23, December 21 and 28 Times: 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm

This course will focus primarily on researching the law on a particular legal issue. Research may be done on the computer, utilizing a law retrieval service such as West Law or Lexis-Nexis. A brief will be written based on the research the participant has done. A minimal degree of computer literacy may be needed.

<u>Torts</u>

<u>Dates:</u> November 3 to January 26, 2017, Thursdays for 10 weeks *****No class November 24, December 22 and 29 <u>Times:</u> 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm

This course considers primarily a substantive approach to tort law. Various intentional torts, negligence law and strict liability will be explored. Specific torts may include assault, battery, false imprisonment, misrepresentation and wrongful death.

Wreaths for the Holidays

<u>Dates:</u> October 3, November 7, and December 5 - 3 Mondays <u>Times</u>: 8:00 am - 12:00 pm OR 1:00 pm - 6:00 pm <u>Instructor</u>: Kim Riley

Decorate for the seasons with a beautiful wreath. They are so welcoming on your front door. We will be making a wreath for Halloween in October. November will be a fall-themed wreath and of course, a Christmas wreath in December.





Build Your Own Tile Framed Mirror

<u>Dates</u>: September 20 to October 11, Tuesdays for 4 weeks <u>Times</u>: 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Jim Balina

In this class, you will make a beautifully framed mirror of wood and tile. You will work from pre-cut kits, notes and demonstration to construct and assemble a hardwood frame. After cutting the tile, you will work from notes and interactive demos as you progress from assembly of previously sanded and cut wood kits to the wonderful finished product. Top it off with some new stain and protective finish, take it home and show it off! Join the fun for another unique class in woodworking and tile skills. All tools, tile and materials provided.

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<u>Date</u>: September 20, Tuesday, 1 day <u>Times</u>: 8:00 am to 11:00 am or 4:00 pm to 7:00 pm <u>Instructor</u>: Mike Miller 33

Ready For Riches in Real Estate

<u>Dates:</u> October 3 to October 10, Mondays for 2 weeks <u>Times</u>: 8:00 am - 12:00 pm OR 4:00 pm - 8:00 pm <u>Instructor:</u> Christine Rath

This all-inclusive class will answer every question you may have regarding real estate investing and locating profitable properties. Learn how to acquire a property for 10-15% of its market value, bid for property at auctions, acquire foreclosures, purchase tax sale property as well as performing title searches, and tax appeals. Learn about inspecting a property before purchase and how to avoid problem properties. Flipping vs. rental property and financing/no money down options/and free grant money will also be discussed. Spouses can attend with employee.

Travel the World Without Spending a World of Money

<u>Dates:</u> October 7 to October 14, Fridays for 2 weeks <u>Times:</u> 8:00 am - 12:00 pm OR 4:00 pm - 8:00 pm <u>Instructor:</u> Christine Rath

Learn to travel almost anywhere in the world for free or for dirt-cheap. The best internet travel websites and free travel information resources will be discussed. Also included in this class will be: information on getting paid to drive and relocate luxury vehicles in the United States; how to get hotel rooms for free or for a fraction of the retail price; how to travel as an international air courier for a few hundred dollars or less; how to get free cruises, what credit cards offer free airline tickets, and so much more! If you love to travel, you won't want to miss this class. Spouses can attend with employee.

Don't Be Poor Anymore-Live A Millionaire Lifestyle on a Pauper Budget

<u>Dates:</u> October 5 to October 12, Wednesdays for 2 weeks <u>Times:</u> 8:00 am - 12:00 pm OR 4:00 pm - 8:00 pm <u>Instructor:</u> Christine Rath

We live in a country that provides many options and opportunities to thrive financially, however, most people are unaware of the resources available to them. This class will teach you how to gain multiple streams of income free and effortlessly. It will also show you how to get multitudes of products and services for free or for a fraction of the retail price regardless of your income level. Topics included are: How to get free vacations and airfare, free books, free college, free legal advice and forms, free telephone services, free healthcare services, free household goods, free jewelry, etc. Also learn where to get incredibly low cost ticket items such as houses, cars, boats, and so much more.

Basic/Advanced Locksmithing

<u>Date:</u> November 1 to November 22, Tuesdays for 4 weeks <u>Times</u>: 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructors</u>: Joyce Russell and Gregg Stoffle

This course will introduce the student to a variety of common locking devices and the basics of how locks work. We will also discuss some standard locksmithing tasks and the tools used to perform them. Topics covered: Locksmith terminology, Keyblank identification, Kwikset & Schlage style knobs, Deadbolts, Master keying and Padlocks.

***New Class All About Smokers

<u>Dates</u>: July 12 and 13, AND July 19th and 20, Tuesdays and Wednesdays for 2 weeks <u>Times</u>: 8:00 am – 11:00 am OR 4:00 pm – 7:00 pm <u>Instructor</u>: Jeff Berghoff

This is your opportunity to learn to be a backyard Pit Master! In this 12 hour class, you will learn about marinades, rubs, sauces and mops. You will make and take home your own Memphis Dust Rub that brings out the flavors of many meats. In class you will learn about proper smoking times and temperatures, the many woods used in smoking and the foods that they best pair with for maximum flavor. We will smoke seafood, chicken, beef and vegetables and you'll get to taste our results. Also each week we smoke using a different wood so the students get a great feel for that particular wood. The use of our rub is very tasty. We smoke cheeses, spices, and prepare smoked pig on the beach using shrimp and sausage, smoked chicken cherry bombs, beef and pork meatloaf muffins, bacon wrapped stuffed sausage fatty, smoked tilapia, and smoked salmon. Be the best backyard cook in your neighborhood! Amaze your family and friends with the mouth watering meals you can prepare using your smoker. This is your chance to be your own Pit Master!

Appliance Troubleshooting

<u>Dates</u>: September 6 to November 8, Tuesdays for 10 weeks <u>Times</u>: 8:30 am - 11:30 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Roland Alvarez

This class will teach you the tear down of a unit and will provide the student with updated knowledge of how to troubleshoot, diagnose and repair appliances which include washers, dryers, ranges and refrigerators. Will also discuss Energy Star Appliances that are out on the market today.

Build Your Own Cooler Cart

<u>Dates:</u> August 3 to August 31, Wednesdays for 5 weeks <u>Times:</u> 8:00 am – 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor:</u> Jim Balina

Build a beautiful, yet functional ice chest cart for your deck, patio or backyard. We will supply the pattern, materials and of course the tools needed to complete the cart in this 5 week course. Earn some extra income and make this for your family and friends. Start your summer off right with this great cooler!

Build Your Own Wine Rack

<u>Dates:</u> September 21 to October 12, Wednesdays for 4 weeks <u>Times:</u> 8:00 am – 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor:</u> Jim Balina

Storing wine can be a tricky business. You want to make your bottles accessible but also protect them. It's time to get those bottles of wine out of their dusty boxes and display them in your one of a kind wine rack. The wine rack you will be building in class will hold 24 bottles of vino!

Fitness for Life

<u>Dates:</u> October 10 to November 14, Mondays for 6 weeks <u>Times:</u> 8:00 am - 9:00 am OR 4:00 pm - 5:00 pm <u>Instructor:</u> Denny Finnearty

The Fitness and Nutritional training program, Fitness for Life, provided by Universal Fitness and Training, is designed to provide participants with the knowledge to differentiate between healthy and unhealthy lifestyle patterns. Participants will learn to classify food sources and food groups, and to interpret product labels as well as nutritional content and value. Discussions will cover how healthy eating habits maintain a healthy weight, lower risk of disease, keep all body systems functioning properly, and create energy and well-being. We will also explain how beneficial daily physical activity is and its contributions to overall wellness.



"What fits your busy schedule better, exercising one hour a day or being dead 24 hours a day?"



"I'm the Workout Fairy. I'm here to tighten your abs!"
Nonprofits: How to Form One

<u>Dates:</u> October 5, Wednesday for 1 day <u>Times:</u> 8:00 am - 11:00 am OR 3:30 pm - 6:30 pm <u>Instructor</u>: Robert Smith

Everyone faces the same rules when starting a not-for-profit organization. So why do some people get their applications approved in a few weeks while others get bogged down for more than a year? This class answers that question by showing both the guidelines to follow and the pitfalls to avoid. Many steelworkers have already started 501(c) (3)s, and you can, too. This one-day seminar gets you started, and continued access to the instructor afterward allows a smooth follow through. Success brings benefits to your community, tax freedom, and increased eligibility for grant awards.

Fundraising: 100 Events

<u>Dates:</u> September 14, Wednesday for 1 day <u>Times:</u> 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Robert Smith

Need to make some money for your group without making a mess? This practical course will be short on theory and long on time-tested advice on how to plan and implement fundraising events. A new book on hundreds of events/approaches that will help causes – whether yours is a church, school, team, nonprofit group, etc. – will be explored. The instructor will share stories about how to avoid hair-raising fundraising and make some money for your favorite but unfinanced group.

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***New Class Red Cross First Aid and CPR/AED Training

<u>Dates:</u> TBA for 2 days <u>Times:</u> 8:00 am - 11:00 am OR 3:30 pm - 6:30 pm <u>Instructor</u>: TBA

First Aid and CPR/AED trains you to respond to breathing and cardiac emergencies, injuries and sudden illness. You will learn to identify and respond to common sudden illnesses such as fainting, seizures, strokes, allergic reactions, poisoning and diabetic emergencies.

Garden Mosaic

<u>Dates:</u> July 13 to August 31, Wednesdays for 8 weeks <u>Times:</u> 8:00 am - 12:00 pm OR 2:00 pm - 7:00 pm <u>Instructor</u>: Beth Harrigan

In this class, students have the option to mosaic a stepping stone, a small birdbath, a concrete turtle, a small patio table and/or a wall decoration for example: a cross or a picture frame.



Stained Glass for the Holidays

<u>Dates:</u> October 19 to December 7, Wednesdays for 8 weeks <u>Times:</u> 8:00 am - 12:00 pm OR 2:00 pm - 7:00 pm <u>Instructor</u>: Beth Harrigan

In this class, the student will learn to create a project such as a jewelry box, stained glass window or wall hanging, or Christmas decoration or ornament.





Photography I

<u>Dates:</u> September 16 to October 14, Fridays for 5 weeks <u>Times:</u> 9:00 am - 12:00 pm OR 3:30 pm - 6:30 pm <u>Instructor:</u> William Staniec

Photo I is a comprehensive class about the fundamentals of photography. While digital imaging is relatively new to photography, "digital" refers only to the way the image is captured and stored. Digital chips replace film. Most of the other techniques in photography are more than 150 years old. In Photo I, you will learn about correct exposure, what makes the "right exposure" and why. You'll discover the meaning of shutter speeds and f-stops and how to stop motion or let a "subject's motion" blur in just the right way. You will also learn about depth of field: how much of the picture you should have in focus and how to use "out of focus" in just the right way. In Photo I, you will also learn about composition for photography and ways to approach the "critique" of photographs - your own and the work of others. Each week, you'll get a "shooting" assignment. Photo I lays the proper foundation for the more technical Photo II and Photo III classes.

As always – Laughter Will Be Heard & Learning Will Occur.







Basic Plumbing

<u>Dates:</u> October 21 to December 16, Fridays for 8 weeks *****No class November 25 <u>Times:</u> 8:00 am -11:00 am OR 3:30 pm - 6:30 pm <u>Instructor:</u> Bill Cameon

This course will help participants learn plumbing skills such as sweat soldering of copper tubing and fitting PVC that will aid them in doing home repairs or remodeling techniques. The class will also cover faucet repairs, toilet tank repairs and plumbing maintenance chores that should be performed on a regular basis in the home.





Home Maintenance and Remodeling

<u>Dates:</u> November 15 to December 20, Tuesdays for 6 weeks <u>Times:</u> 8:00 am -11:00 am OR 3:30 pm - 6:30 pm <u>Instructor:</u> Bill Cameon

This class will give participants insights on electrical, plumbing and carpentry projects and issues. It will also address costs of projects and building, electrical and plumbing code issues.



***New Class Failed to Save for Retirement , Now What?

<u>Dates:</u> November 9, Wednesday for 1 day <u>Times:</u> 8:00 am -11:00 am OR 4:00 pm - 7:00 pm <u>Instructor:</u> Mike Miller

The burden for saving and investing for retirement has shifted from companies to individuals. As a result, it is critical that you properly plan and save for your own retirement. However, completing goals and expenses, such as funding college for children, often do not allow you to start saving as early or as much as you would like. When this occurs, you may need to make up for any shortfall in the remaining time you have before retirement. This seminar will provide an overview of options available if you find that you are behind in saving to meet your retirement goals.





Credit Capability: Wise Use and Knowledge of Credit

<u>Dates</u>: September 15 to September 22, Thursdays 2 weeks <u>Times</u>: 8:00 am - 10:00 am or 4:00 pm - 6:00 pm <u>Trainers</u>: Consumer Credit Counseling Service of Northwest Indiana (CCCS)

We understand the credit challenges consumers are faced with especially in this economic climate and recognize the opportunity to provide workable solutions to help individuals better their understanding a workable solution for financial capability. This workshop will educate and empower you on how to use credit wisely and become credit worthy. As a participant, you will be armed with specific strategies and skills on how best to understand, rebuild, obtain and maintain your credit. These skills will give you financial security in your personal finances, by providing you with knowledge, skills, resources and tools to reach your financial goals.

In workshop, we will discuss:

What lenders and creditors look for when apply for credit. **4** C's of Credit (Capacity, Collateral, Character, Capital)

- Credit Resume How to maintain a good credit history
- Advantages and disadvantages to credit
- Learn and understand how your credit score is compiled and how it affects your ability to obtain credit
- How to improve your score (dispute errors, trade lines- revolving and installment)
- Debt repayment (debt management programs, power pay, settlements)
- Consumer Rights/Protections (Fair Debt Collection Act, Fair Accurate Credit Report Act)





Antique Replica Ceiling Tins

<u>Dates</u>: August 22 to August 29, Mondays for 2 weeks <u>Times</u>: 8:00 am – 12:00 pm OR 1:00 pm – 5:00 pm <u>Instructor</u>: Kim Riley

In this class students will learn how to use epoxy and acrylic paint to create a glass or ceramic look on these tins. These Antique Replica Ceiling Tins have been mounted on wooden frames and are ready for a layered painting treatment. These tins are lightweight and absolutely beautiful They can be used as a ceiling medallion, art for the wall, or put a few together and make a headboard. Go to my website www.wallsbykim to see some of the work that students have completed.

Christmas Ornament Painting

<u>Dates</u>: September 12 to September 26, Mondays for 3 weeks <u>Times</u>: 8:00 am – 12:00 pm OR 1:00 pm – 5:00 pm <u>Instructor</u>: Kim Riley

Surprise your family and friends with hand painted ornaments just in time for the holiday season. We will be painting a variety of one of kind ornaments on glass. You don't need to know how to paint or draw. We will be using stencils, some freehand techniques and transfer paper designing your own style.



Paint and Print Christmas Cards

<u>Dates</u>: November 14 to November 21, Mondays for 2 weeks <u>Times:</u> 8:00 am - 12:00 pm OR 1:00 pm - 5:00 pm <u>Instructor</u>: Kim Riley

In class on Week 1 you will paint a picture with Kim Riley. This picture will be the cover for your Christmas card. In class on week 2 you will scan in that painted picture and create your own customized Christmas cards! This class is always a HUGE success so make sure to sign up early!



Adirondack Accessories

<u>Dates:</u> August 4 to September 1, Thursdays for 5 weeks <u>Times:</u> 8:00 am – 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor:</u> Jim Balina

In this class the student will be able to pick from a variety of projects to compliment their projects that they have made from previous classes. Some of the choices are; side table, foot rest, children's furniture, or the student may come into class with their own idea. We will build the project completely in class. We will be using cedar so that your furniture will last a lifetime! Great gifts!

Make Your Own Jewelry or Keepsake Box

<u>Dates:</u> September 22 to October 13, Thursdays for 4 weeks <u>Times:</u> 8:00 am – 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor:</u> Jim Balina

We start in this class with the student picking a pattern and deciding what type of box they would like to make. Their box will be customized by the student choosing how they would like to finish their project. All materials will be supplied in class. Their project will be completed by the end of this 4 week class. Just in time for a great Sweetest Day Gift!

Drywall Installation

<u>Dates</u>: October 20 to November 10, Thursdays for 4 weeks <u>Times</u>: 8:00 am - 11:00 am OR 3:30 pm - 6:30 pm <u>Instructor</u>: Bill Cameon

This is a hands on class that will help participants to understand installation of interior drywall techniques. It will cover hanging drywall, type of glues and screws needed and the amount that will increase the success of proper installation. It will also give insight on cutting in receptacles and switches and using drywall compound for covering of seams and cracks. Each participant will receive a drywall text book and writing material.





Become a Super Sleuth

<u>Dates</u>: October 13, Thursday for 1 day <u>Times</u>: 8:00 am – 12:00 pm OR 4:00 pm – 8:00 pm <u>Instructor</u>: Christine Rath

Learn all of the techniques to legally investigate any person or business online or off. Learn where the pros get their facts and obtain information. Learn how to spot deception and manage physical and electronic surveillance. Learn how to find hidden assets, or catch a cheating spouse. This class is a must if you have a desire to become a professional P.I., or you just want to learn how to obtain background information and discover sources that work.

Healing Power Of Herbs

<u>Date:</u> October 4, Tuesday for 1 day <u>Times</u>: 8:00 am - 12:00 pm OR 4:00 pm - 8:00 pm <u>Instructor:</u> Christine Rath

Are you looking for a natural approach to great health? Are you tired of not feeling good or lacking energy? Learn how to use the power of herbs to promote health and healing from within. Herbs and spices are derivatives of plant compounds, which naturally fight oxidation and inflammation, a primary culprit leading to many chronic diseases. Herbs and spices not only make our food taste great, but have been used since ancient times, and are linked to prevention and treatment of a multitude of health ailments such as heart disease, cancer, diabetes, and Alzheimer's.

Residential Wiring II

<u>Dates</u>: October 17 to December 12, Mondays for 8 weeks.****No class November 14 <u>Times</u>: 8:00 am - 11:00 am OR 3:30 pm - 6:30 pm <u>Instructor</u>: Bill Cameon

This course is a follow–up to Residential Wiring. Although there is not a prerequisite for this class, It will be more of the same type wiring procedures and tasks that are encountered daily for the person wanting to learn fundamentals of electrical wiring. This class will also help a person to prepare to join the electrical trade. Each week a different topic will be discussed, such as conduit bending, electrical connection for different type of electrical components, doorbell wiring, thermostat wiring, simple repairs to A/C units and furnaces and many safety tips to use to be safe around electricity. Each participant will receive reading material that is necessary for the calculation of formula's and understanding of minimum sizing of material for safe installations.

One Day Seminars - Lunch will be furnished

Beading with Wire, Chain & Leather

<u>Dates</u>: August 27, Saturday for 1 day <u>Times:</u> 9:00 am - 3:00 pm <u>Instructor</u>: Rhoda Jenkins

Beading with Wire, Chain & Leather is a treasure chest of information on techniques and style for



both beginning and experienced bead artists. In addition to basic techniques such as crimps and loops, you'll learn to design multi-strand pieces, combine textures for unique lariat necklaces, wrap specialty beads with wire, crochet a beaded necklace, and more! You'll be amazed at how easy it is to create distinctive bracelets and necklaces. Providing you with a new technique and several design ideas. Sign up today and dazzle friends and family with the handcrafted jewelry you'll be able to make right away!

Wire Wrapped Stones, Crystals and Clusters

<u>Dates</u>: September 24, Saturday for 1 day <u>Times:</u> 9:00 am - 3:00 pm <u>Instructor</u>: Rhoda Jenkins

Wire-wrapping methods to make different projects, including earrings, necklaces and pendants. You'll learn basic cold metalwork techniques such as looping and wrapping, twisting and hammering wire, multi-strand beading, and crafting intricate frames and bead clusters. Encouraging you to keep practicing and let your creativity shine! This class will give you a whole new set of skills to let you make beautiful professional-looking jewelry to wear and give

Fashion Bead Jewelry

<u>Dates</u>: October 22, Saturday for 1 day <u>Times:</u> 9:00 am - 3:00 pm <u>Instructor</u>: Rhoda Jenkins

In this class students will get a further basic beading techniques while simultaneously creating a fashion forward and professionally made necklace utilizing a variety of beads and chain. During class you will learn the all techniques needed for this project, which is no problem because the tech-

niques are simple! Additionally, the instructor will also demonstrate all the different uses for these simple techniques so that you can quickly work your way to more complex designs and spark your creative juices.



Lawn Equipment Maintenance And Repair

<u>Dates</u>: July 15 to September 30, Fridays for 12 weeks <u>Times</u>: 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Mike Daly

Summer is here and besides allergies and insect bites, your lawn mower will NOT start. Also, the chain saw you used to trim the trees in April is too dull to cut bread. You could spend a small fortune getting these things repaired. Or, you could repair them yourself. Bring your equipment to this twelve week class and learn how to make the necessary repairs. You will save the labor charge (\$60 - \$75 per hour) and usually get your equipment in working order before the repair shop can.

Snow Blower Maintenance and Repair

<u>Dates</u>: October 7 to December 16, Fridays for 10 weeks *****No class November 25 <u>Times:</u> 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Mike Daly

Winter is coming! Is your snow blower hard to start? Does it only throw snow a short distance? If the answer is yes, this is the class for you. Students will take apart and re-assemble new snow blowers in class. Older and newer machines will be covered. This class includes discussions on tune-ups, major engine problems, drive systems and consumable parts (paddles and scrapper bars). A popular service manual is included.

Appliance Troubleshooting - Open Lab

<u>Dates</u>: June 15 to August 10, Wednesdays for 8 weeks *****No class June 29 <u>Times</u>: 8:30 am - 11:30 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Roland Alvarez

This class is for everyone. Bring in your appliances for this hands on lab. Learn updated knowledge of how to troubleshoot, diagnose, and then repair a variety of major appliances with an understanding of this new technology.

Grant-Seeking Skills

<u>Dates:</u> September 15 to September 29, Thursdays for 3 weeks <u>Times:</u> 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Robert Smith

This 3-week course teaches how to seek funding sources and how to write proposals for government agencies and foundations. It will cover how to help your church or other favorite nonprofit organization pursue funding for its causes. Which grants individuals are eligible for and why funders would want to assist you are also featured including scholarship basics. You will learn:

How to spell out the benefits of your proposal, Which tools can help you locate funders, The components of a grant proposal, and How to apply and win.

After attending the seminar, you will have access to the instructor for personalized assistance with your grant projects during the next six months.

Grant Writing: The Full Proposal

<u>Dates:</u> October 6 to October 20, Thursdays for 3 weeks <u>Times:</u> 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Robert Smith

To create winning grant proposals, requires writing what is known as the *full proposal*. Learn to submit an in-depth plan to a foundation or corporation: know exactly what is expected and how to land the funding. Explore the process of budgeting a project. Create executive summaries, narratives and all needed components of a full grant proposal whether applying on paper or on-line. For six months following course completion, participants will have rights to consultations with the instructor who is a professional grant writer.

Grant Workshop

<u>Dates:</u> October 27 to December 8, Thursdays for 6 weeks *****No class November 24 <u>Times:</u> 8:00 am - 11:00 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Robert Smith

Grant workshop is for anyone who wants to learn by doing. You will coauthor real grant proposals with a veteran grant writer. The record is 14 proposals in five weeks; the most awarded has been \$10,000 in a single request. Together, the specialist and you will select grant makers to approach with a letter of inquiry, phone call and/or full proposal. Before the class is over, grant proposals will be drafted and refined in class and then sent to funding agencies. Your proposal may be submitted electronically. If you have an idea that may be fundable, find out via this workshop. Seats are limited to eight, but spouses may attend.

Money for College

<u>Dates:</u> November 11, Friday for 1 day <u>Times:</u> 8:00 am - 11:00 am OR 3:30 pm - 6:30 pm <u>Instructor</u>: Robert Smith

Seeking scholarships for a child or grandchild? This seminar will give you the momentum you need to prepare for success. First the group will hear about the basics of seeking assistance for college, including the types of financial help, the typical deadlines and some search strategies for your state's residents. Second, we will discuss saving for college including the government's opportunities and how to jump smoothly through their hoops. Then we will get online and begin an exploration of what's currently available to you. Finally, you will have access to the instructor's help for six months as you pursue your search for support. An up-to-date handbook and other materials are included in the class. Bring family members, especially students!

Appliance Troubleshooting - Basic & Advanced

<u>Dates</u>: October 18 to December 6, Tuesdays for 8 weeks <u>Times</u>: 8:30 am - 11:30 am OR 4:00 pm - 7:00 pm <u>Instructor</u>: Roland Alvarez

This class is for the beginner to advanced student. The new technology in major appliances has changed dramatically. This 8-week hand on course will provide the student and updated knowledge of how to troubleshoot, diagnose, and then repair a variety of major appliances with an understanding of this new technology.

U.S. Steel Midwest Career Development Program

www.ussmidwestcareer.com





Social Security

<u>Dates:</u> September 8, Thursday for 1 day OR November 29, Tuesday for 1 day <u>Times:</u> 4:00 pm - 5:30 pm <u>Instructor</u>: Rob Engel

Do you have questions regarding Social Security? Learn how it's calculated and about terms, such as PIA, and what they mean. Are you worried Social Security may not be there through your entire retirement? We'll examine the Social Security Trustees' report which looks at the next 75 years and what you can expect. Did you know that your Social Security benefits may be taxed? We'll cover when and how much of your benefit will be included in taxable income. Are you considering taking your Social Security benefit while you are still working? We'll cover what happens if you collect while still employed and how much of your benefit you'll be required to pay back into the system if you do. Do you want to get the most out of Social Security? Waiting to claim in order to get the highest monthly benefit may not be the best decision for everyone. Have you heard about changes to the Social Security that took place in 2016. Learn how to use the tools available to you to calculate what the best course of action may be depending on your individual situation. No two families are identical and what may be the right choice for someone else may not be the best decision for you. Learn how to navigate the Social Security options available to you so you can make the most of Social Security and have the retirement you deserve.

Fitness For Life

<u>Dates:</u> August 23 to September 27, Tuesdays for 6 weeks <u>Times:</u> 8:00 am - 9:00 am OR 4:00 pm - 5:00 pm <u>Instructor:</u> Denny Finnearty

The Fitness and Nutritional training program, Fitness for Life, provided by Universal Fitness and Training, is designed to provide participants with the knowledge to differentiate between healthy and unhealthy lifestyle patterns. Participants will learn to classify food sources and food groups, and to interpret product labels as well as nutritional content and value. Discussions will cover how healthy eating habits maintain a healthy weight, lower risk of disease, keep all body systems functioning properly, and create energy and well-being. We will also explain how beneficial daily physical activity is and its contributions to overall wellness.

Retire Ready

<u>Dates:</u> August 18 to September 1, Thursdays for 3 weeks OR: November 8 to November 22, Tuesdays for 3 weeks <u>Times:</u> 4:00 pm - 5:30 pm <u>Instructor</u>: Rob Engel

Are you trying to make the best decisions possible regarding your retirement but not sure where to start? Not sure what to do with your 401(k) when you retire? Do you know someone who manages their own money and tells you that you should just invest it yourself? Many realize the stock market is risky and they don't want to worry about running out of money because of a downturn in the market. We'll cover the retirement process including SWPT, PBGC and Social Security and the resources you have available to make the best decisions possible. Have you heard of Roth accounts but aren't sure how they play into your retirement strategy? Have you considered an annuity but aren't sure if it's the best investment for you? Does Medicare leave you confused? Maybe you have experienced a parent go into a nursing home and you're not sure how to protect your children and your savings if you need to go into a nursing home. Learn how to use Roth and Traditional retirement accounts to get the most out of your retirement savings. Learn when to apply for Medicare and how it works with your other coverage in retirement. Decide for yourself if an annuity is an appropriate investment for part of your retirement nest egg after learning what kinds of annuities there are and why they may not be the best investment for everyone. Learn tips regarding the best states to retire based on your sources of retirement income. Hear strategies to protect your hard earned retirement savings in the event you need Medicaid assistance. Finally, learn what retirement options are available to ensure you maximize the benefits you've earned rather than leave money on the table. Are you serious about making sure your money lasts longer than you do? This class will help you make sure you're making the right choices to get the most out of your hard-earned retirement savings.

Advanced Consumer Electronics 3

<u>Dates</u>: September 14 to October 25, Wednesdays for 7 weeks <u>Times</u>: 8:00 am – 11:00 am OR 3:30 pm-6:30 pm <u>Instructor</u>: Jimmy Morson

Learn advanced electronics by bringing in your own projects, while learning electronic circuits. Learn how to troubleshoot circuit boards and identify electronic components. Must have basic electronic experience. Advanced Electronics is a continuation of Consumer Electronics. This course is advanced in repair and maintenance of LCD and Plasma TV's surround sound systems, sound bars and microwaves.



Electronic Workshop Open - Lab

<u>Dates</u>: November 9 to December 14, Wednesdays for 5 weeks****No class November 23 <u>Times</u>: 8:00 am – 11:00 am OR 3:30 pm-6:30 pm pm Instructor: Jimmy Morson

Learn advanced electronics by bringing in your own projects. Learn how to trouble shoot and identify electronic components.

How Money Works - Financial Workshop

<u>Dates</u>: August 16, Tuesday for 1 day OR: November 14, Monday for 1 day <u>Times</u>: 8:00 am - 10:00 am OR 4:00 pm - 6:00 pm <u>Instructor</u>: Amy Messner

What were you taught about money? When it comes to personal finance, most of us were taught very little. This course will teach basic personal finance concepts and strategies that can be illustrated simply. Topics will include: Basic Budgeting Skills, Debt Elimination, Types of Life Insurance and Investing for Retirement.







FAA Part 141 Sport/Private Pilot Ground School

<u>Dates:</u> October 3 to November 30, Mondays AND Wednesdays for 9 weeks <u>Times:</u> 6:00 pm - 8:30 pm *****Make-up class sessions available for shift workers***** <u>Location:</u> Eagle Aircraft, 4001 Murvihill Road, Valparaiso <u>Instructors:</u> Scott Ferguson and Edward Vargas

Students will be issued a Cessna Pilot Kit to be used in conjunction with the class sessions. Students will have a lab to complete at home before attending the class sessions. The instructor will lead a group discussion using Power Point visuals and class lecture. The goal of this class is to give the students a general overview of aviation technology and terms so that the student will be able to pass the Private Pilot FAA Written Knowledge test. Students will take a practice test at the end of the course and then take the written test at Eagle Aircraft (by appointment). **No prerequisite is required for this course.**







Combined Practical Weather Interpretation and Application Along With Communications

<u>Dates:</u> September 7 to September 28, Wednesdays for 4 weeks <u>Times:</u> 6:00 pm - 8:30 pm <u>Location:</u> Eagle Aircraft, 4001 Murvihill Road, Valparaiso <u>Instructors:</u> Bob Allen

This class is for any student or pilot who is interested in learning how to identify risks in aviation associated with weather and how to avoid them. This class will help students or pilots make decisions about when to fly and in what type of weather. This class is also going to focus on helping a pilot communicate with the Control Tower. The class will use radios and help to allay the fear of talking with the air traffic controller.

FAA Approved Instrument Ground School Course

<u>Dates:</u> October 6 to December 15, Thursdays for 11 weeks <u>Times:</u> 6:00 pm - 9:00 pm <u>Location:</u> Eagle Aircraft, 4001 Murvihill Road, Valparaiso <u>Instructors:</u> Scott Ferguson and Edward Vargas

The Instrument Ground School is for the students who have a Private Pilot License and wish to move to the next step. Instrument Ground School prepares a



student for flying in inclement weather so the student isn't forced to land and wait for good weather before completing the trip. The goal of the class is to provide the student with a basic knowledge of instrument flight regulations and procedures. Student will receive operational knowledge of all rules and regulations pertaining to instrument flight. Student will gain knowledge of collecting and interpreting weather data and applying to make pilot in command decisions during flights under IFR conditions. Student will gain a working knowledge of various forms of navigations including GPS, VOR and ADF systems. Student will be prepared to pass an FAA Knowledge Test for an IFR rating.

Arts and Crafts Workshop

<u>Dates:</u> September 9 to October 28, Fridays for 8 weeks <u>Times:</u> 8:00 am - 6:00 pm <u>Location:</u> 266 Stone Ridge Court, Chesterton <u>Instructor:</u> Kim Riley

Do you have any projects that you have always wanted to make but were not sure of what to buy or how to start? Have you ever wanted to paint or etch on glass, cast leaves with concrete to make stepping stones or paint furniture? You have my entire studio at your disposal. You can bring in any project or use the supplies I have on hand to make a variety of projects.





***New Class Yoga

Come experience the many benefits of Yoga. You will see yoga is a very accessible style that brings strength, flexibility, and peace to the mind, body and spirit. Although no prior Yoga experience is required, this class is also perfect for the more experienced student. There are many benefits Yoga provides to your body. Come to a class and see how beneficial it can be. This Yoga is for everyone. Spouses are welcome for free with employee

Yoga at Team O'Connor Classes are held at 534 Broadway, Chesterton IN

Session #1 (8 weeks)

<u>Date & Time:</u> Fridays July 8—August 26 @ 3:30-4:30 pm AND/OR <u>Date & Time</u>: Saturdays July 9—August 27 @ 8:30-9:30 am AND/OR <u>Date & Time</u>: Sundays July 10—August 28 @ 2:00-3:00 pm

Session #2 (8 weeks)

<u>Date & Time</u>: Fridays September 9—October 28 @ 3:30-4:30 pm AND/OR <u>Date & Time</u>: Saturdays September 10—October 29 @ 8:30-9:30 am AND/OR <u>Date & Time</u>: Sundays September 11—October 30 @ 2:00-3:00 pm

Session #3 (6 weeks)

<u>Date & Time</u>: Fridays November 4—December 16 @ 3:30-4:30 pm AND/OR <u>Date & Time</u>: Saturdays November 5—December 17 @ 8:30-9:30 am AND/OR <u>Date & Time</u>: Sundays November 6—December 18 @ 2:00-3:00 pm

Yoga mat is included!

Learning to play the Piano/Keyboard Series

Learn to Play the Piano/Keyboard – Level 1

<u>Dates:</u> August 25 to October 27, Thursdays for 10 weeks <u>Location</u>: **Gary Works Career Development** <u>OR</u> August 23 to October 25, Tuesdays for 10 weeks <u>Location</u>: **Leon Lynch Learning Center in East Chicago** <u>Times</u>: First 5 Weeks - 10:00 am - 11:15 am or 3:30 pm-4:45 pm Last 5 Weeks - 10:00 am - 12:00 pm or 3:30 pm-5:30 pm <u>Instructor</u>: Frances Zahariadis

Learning and playing the piano/keyboard can open up an incredible door of creativity for you, as well

as a fulfilling life of music making. Learn from an instructor with over 35 years of playing experience. This class will take someone who is new or with little experience through a solid foundation of music theory and the basics of piano/keyboard playing. This class will also cover and teach you the basic chords along with chord progressions. Knowledge of Chords will eventually assist you in learning to accompany other instruments, as well as singing along. This class can serve as the beginning of your musical journey.



Piano/Keyboard Open Lab

<u>Dates:</u> November 3 to December 15 Thursdays for 5 weeks *****No class November 17 or 24 <u>Location</u>: **Gary Works Career Development** <u>OR</u> November 1 to December 13, Tuesdays for 5 weeks *****No class November 15 or 22 <u>Location</u>: **Leon Lynch Learning Center in East Chicago** <u>Times</u>: 10:00 am - 11:00 am or 3:30 pm - 4:30 pm <u>Instructor</u>: Frances Zahariadis <u>Prerequisite</u>: Learning to Play the Piano/Keyboard - Level 1 or equivalent knowledge

The purpose of this lab is to reacquaint students with the piano/keyboard by giving them the opportunity to ask questions and also address possible challenges they may be facing. The instructor will have extra materials and exercises available to help you focus on piano skills that need strengthening. This class is available to past piano/keyboarding students and is a great opportunity to prepare you for the next level of piano/keyboarding.

Ivy Tech Community College Fall 2016 Course Offerings

HVAC 171 Boilers I

<u>Dates</u>: June 8 to July 29, Wednesdays and Fridays for 8 weeks <u>Times</u>: 7:30 am to 10:30 am, OR 11:30 am to 2:30 pm, OR 3:30 pm to 6:30 pm <u>Location</u>: Burns Harbor Career Development, 1275 1/2 McCool Rd., Burns Harbor <u>Instructor</u>: Joe Thomas

Students learn the basic components of a hydronics radiant heating system; types of boilers, distribution systems, heat emitters and controls. Students study the properties of water and its use as a heat transfer fluid. Through the use of Radiant Design Software programs, students will learn about the unique elements of heat loss calculations when using radiant heating and will design a radiant heating system for a residential/light commercial building.



Introduction To Programmable Logic Controllers (PLCs) Distance Education Non-Credit Program

<u>Dates</u>: Dates To Be Announced <u>Location</u>: At Home On Your Own Computer

This online, instructor–led course with reference text, lab manual and (RSLogix) software focuses in part on the study and application of Allen-Bradley programmable logic hardware (MICROLOGIX 1000-10 POINT-Started –PAK) and Rockwell programming software (RSLogix 500). Students learn PLC hardware components, system configuration, relay ladder logic concepts, binary arithmetic and logic concepts. Rockwell programming software (RSLogix 500) software permits the student the ability to practice and complete homework assignments without the need for expensive hardware and software associated with the classroom.

This course includes your very own PLC Instructional Component Set specifically designed to provide self-study learners a hands-on training experience.





HVAC 208 - Heating Service

Dates: To Be Announced

<u>Times</u>: 7:30 am to 10:30 am, OR 11:30 am to 2:30 pm, OR 3:30 pm to 6:30 pm <u>Location</u>: Burns Harbor Career Development, 1275 1/2 McCool Rd., Burns Harbor <u>Instructor</u>: Joe Thomas

Covers procedures used to analyze mechanical and electrical problems encountered when servicing heating systems. Covers electrical schematics and connection diagrams, combustion testing, venting and combustion air requirements, sequence of operation, heating controls, troubleshooting techniques, installation practices, basic codes applying to furnace codes, and service procedures.



IVYT 107 - Professional Presence

<u>Dates</u>: September 19 to October 17, Mondays for 5 weeks <u>Times</u>: 8:00 am - 11:00 am or 4:00 pm - 7:00 pm <u>Location</u>: Gary Works Career Development, 1221 E. Ridge Road, Gary <u>Instructor</u>: Robert Smith

This course provides students with the opportunity to develop a professional presence in business and social settings. Topics include professional communication, proper etiquette and job attainment skills.



Indiana University Northwest

No On-Campus Meetings · No On-Campus Exams · No On-Campus Lectures Register or add one of the classes below through the Registrar's Office, or contact Velma Rucker (<u>vrucker@iun.edu</u>) or (219) 980-6826 for more information.

Summer 1 2016

Classes start May 16, 2016 And will end on June 22, 2016

L100-1889 Intro to Unions & Collective Bargaining (3 cr.) L100-1890 Intro to Unions & Collective Bargaining (3 cr.) L104-1767 Introduction to Labor History(3 cr.) L110-1746 Labor and Society (3 cr.) L110-1800 Labor and Society (3 cr.) L201-1718 Labor Law (3 cr.) L205-1719 Contemporary Labor Problems (3 cr.) L231-1861 Contemporary Labor Issues: Globalization and Labor (3 cr.) L260-14998 Leadership & Representation (3 cr.) L420-1662 Labor Studies Internship (1-6 cr.) (Requires Section Authorization) L495-1664 Directed Labor Studies (1-6 cr.) (Requires Section Authorization)

> **1 credit hour Topic courses** L290-1757 Family Medical Leave Act (1 cr.) L290-18933 How TV Frames Working Class (1 cr.)

Summer II 2016 Classes start July 5, 2016 And will end on August 8, 2016

L100-1891 Intro to Unions & Collective Bargaining (3 cr.) L100-1788 Intro to Unions & Collective Bargaining (3 cr.) L110-1747 Labor and Society (3 cr.) L110-15487 Labor and Society (3 cr.) L201-1726 Labor Law (3 cr.) L205-1727 Contemporary Labor Problems (3 cr.) L385-1737 Class, Race, Gender & Work (3 cr.) L385-1798 Class, Race, Gender & Work (3 cr.) L420-1663 Labor Studies Internship (1-6 cr.) (Requires Section Authorization) L480-1801 Labor Studies Internship (3 cr.) (Requires Section Authorization) L495-1665 Directed Labor Studies (1-6 cr.) (Requires Section Authorization)

> **1 credit hour Topic courses** L290-1839 The Bully in the Workplace (1 cr.) L390-1758 Big Box Retailer Impact (1 cr.)

U INDIANA UNIVERSITY NORTHWEST

CENTER FOR URBAN AND REGIONAL EXCELLENCE

The Center for Urban and Regional Excellence at Indiana University Northwest offers a leading Adult Education program that promotes professional development, lifelong learning and personal enrichment for residents throughout Northwest Indiana. Our non-credit programs are strategically focused to prepare individuals for productive employment, help professionals advance their careers, provide employees with work skills development, and assist companies that want to invest in their employees through customized work-related training and certification programs.

Interested participants may register online at <u>www.IUN.edu/Adultedu</u> or contact (219) 980-6978 or <u>curei-un@iun.edu</u> for more information.

The following courses are Tuition Assistance. You MUST let Career Development know BEFORE registering for one of these courses

COURSE OFFERINGS FOR FALL 2016 INCLUDE:

Health Care Certification

Certified Nurse Aide (CNA) Pharmacy Technician Training Medical Terminology Health Insurance Billing and Coding

Business and Business Related

Customer Service Training Personal Finance

Personal Enrichment

History of Jazz - taught by Gary native Billy Foster Line Dancing

Please visit <u>www.IUN.edu/Adultedu</u> to register for the class of your choice or contact Caroline Schrenker at (219) 980-6964 or <u>cschrenk@iun.edu</u> for more information

Tutoring

<u>Dates:</u> As needed <u>Times:</u> As arranged <u>Instructor:</u> Robert Smith

Tutoring is available to active steelworkers in virtually any subject area. Whether it is math, test preparation, or some other subject matter, receive the personalized assistance you need for a short-term or long-term learning experience. Meet with a veteran teacher at times and places that fit your schedule's changing demands.







REMEMBER our websites

for information, forms, registering and more...

Garyworks - www.usscareer.com

Or

Midwest - www.ussmidwestcareer.com

Scuba Classes

You may attend any of the following scuba sites for accredited scuba courses

Goose's Scuba Shack 1490 US Route 30, Dyer, IN 219-322-7222

Diver's Lair 4405 N Calumet Avenue, Valparaiso, IN 219-465-3483

> Lake County Divers 305 Main Street, Hobart, IN 219-942-0016

Contact the school to get their schedule and then call your Career Development office







Visit www.usscareer.com/garyworks or www.usscareer.com/midwest To Sign Up Today!

NetTutor.com

WHERE STUDENTS GET THE HELP THEY NEED

Expert tutors are waiting to help you in the

following Subject Areas:

Mathematics Math en Español Accounting **Economics** Finance **Information Technology Allied Health**

English Composition Foreign Language Chemistry **Physics Biology**

NetTutor makes it easy to get help with a live tutor anytime.

Sign up online

Vet

Tutor

Visit your Career **Development** office at: 1221 E. Ridge Rd. Gary, IN Ask for Debbie at: (219)884-7930 -or-**1919 Willowcreek** Portage, IN Ask for Tracy at: (219)762-1010



On –Line Opportunities



MyAcademicWorkshop (MAW)

This Math program that has replaced ALEKS

MyAcademicWorkshop is a new and unique online math assessment, homework, and placement program customized for adult workers. This program is one of the most advanced educational tools available for learning mathematics in a familiar, learning management environment. Loaded with over 7,000 questions, MyAcademicWorkshop contains math content beginning with Basic Math. Students like MyAcademicWorkshop because it shows you how to do the problems by following step by step instruction, gives you the opportunity to try again with a similar problem, and ultimately better prepares you to get better grades on assignments or exams.

Contact Your Career Development Office to Sign Up!

Learn at Home Mechanical and Electrical Classes

Internet web-based training offered by DuPont E-Learning (formerly Costal Online Training) for Mechanical, Electrical, and Systems Repair modules including Instrument Repair/Process Control Training

- Position yourself to successfully pass an M.T.M. or M.T.E. learner test
- Train on-line to strengthen your maintenance knowledge and skill level

LEARNING CENTER LOCATIONS



US Steel - Midwest Career Development 1919 Willowcreek Road Portage, Indiana



McBride Hall - Local Union 1014 1301 Texas Street Gary, Indiana



Bernard Kleiman JobLink Learning Center 3333 N Michigan East Chicago, Indiana



US Steel - Gary Works 1221 E. Ridge Road Gary, Indiana



USW/MITTAL-Burns Harbor 1275 ½ McCool Road Burns Harbor, Indiana



Leon Lynch Learning Center 1410 Broadway Ave East Chicago, Indiana

Career Development Class REGISTRATION FORM

Name:						
Address:						
City:	State:			_Zip:		
Badge #:	Social Security #:					
Home Phone:	Plant Extension:			Plant? Gary		Midwest
Do you work SHIFTS ?	YES	NO	12 Hours ?	YES	NO	
I wish to enroll in the	followi	ng class:				
Name of Class:						
Location of Class:						
Class Times <u>:</u>						
I wish to enroll in the	followi	ng class:				
Name of Class:						
Location of Class:						
Class Times <u>:</u>						
<u>I wish to enroll in the </u>	followi	ng class:				
Name of Class:						
Location of Class:						
Class Times:						

USS Midwest & Gary Works Career Development Program 1221 E. Ridge Road Gary, IN 46409 PRESORT STD U S Postage Paid Gary, IN Permit # 104

Current resident or

Gary Works Career Development Open House

Friday, June 24

9 a.m. til 3 p.m. New Training Center West Side of Plant



Midwest Career Development Open House

Thursday, June 30

10 a.m. til 5 p.m.

